

**OFFICE OF THE MAYOR AND CITY COUNCIL
TANEYTOWN, MARYLAND
Mayor and Council Special Meeting
May 21, 2025**

The Mayor and City Council Special Meeting was held at 7:30 PM on Wednesday, May 21, 2025.

Present: Mayor Miller, Mayor Pro Tem Miller and Council members McCarron, Tillman, Meade and Kalinock. **Also Present:** City Manager Wieprecht and Clerk Kalman. Mayor Miller led the Pledge of Allegiance

Council member statement regarding conflicts of interest on agenda items: None

Public comment pertaining to non-agenda

- There were no comments from the public

Resolutions, Ordinances and Agreements:

Adoption

Ordinance 10 – 2025 – City Attorney Requirements – motion to adopt by Kalinock, 2nd by Miller – Council member Tillman suggested a change to section 1 to include the Council. Responding to concerns from Council member Tillman, Mayor Miller explained the City code does not require an attorney to provide legal sufficiency for many documents. Mayor Miller also stated Council always has access to City staff prior to meetings to obtain information and has the ability to request legal review when needed. The consensus of the Council is to add that boards and commissions of the City may also request legal review when necessary. Motion to adopt as amended by Kalinock, 2nd by Meade – carried 5 - 0

Resolution 2025 – 11 – Public Comment at Meetings – Mayor Miller explained the ordinance has been updated to instruct members of the public wishing to make a statement at meetings to sign-up with the City Clerk before the meeting. Motion to adopt by Kalinock, 2nd by Tillman. Mayor Miller stated it will be at the discretion of the Presiding Officer to determine the duration of comments. Motion carried 5 – 0.

Ordinance 07 – 2025 – Fiscal Year 2025 – 2026 Water and Sewer Rates – Mayor Miller stated the ordinance allows for a five percent reduction to quarterly water rates. Motion to adopt by Kalinock, 2nd by Meade. Council member Tillman expressed concern that it may be difficult to raise the rates if the change cannot hold at the new level. Mayor Miller stated he feels the City is in a good position to provide relief to the residents. Discussion included the use of surplus funds to provide additional relief and how American Rescue Plan Act funds were utilized. Council member Kalinock suggested a study by staff to provide justification for the reduction and a matrix to show the age of the infrastructure. The motion carried with 3 in favor and McCarron and Tilman opposed.

Ordinance 09 – 2025 – Police Manual – Mayor Miller advised there was a change in paragraph two. Motion to adopt as amended by Meade, 2nd by Kalinock. Responding to Council member McCarron, Mayor Miller advised Lexipol is a widely used national policy management system and the ordinance allows oversight by the Council and regular reporting by the Police Chief in writing. Mayor Miller and Council

member Kalinock explained updates to Police policy will be available on the City website to allow transparency. The motion carried with 4 in favor and McCarron opposed.

Ordinance 11 – 2025 – Executive Administrative Assistant – Motion to adopt by Meade, 2nd by Miller. Mayor Miller explained the ordinance was created to ease the overburdened City staff. Motion carried 5 – 0.

Ordinance 13 – 2025 – Establishment of Information Technology Officer and Agency Designation – Motion to adopt by Kalinock, 2nd by Meade. There was discussion about the definition of the term “agent”. Motion carried 5 – 0.

Ordinance 14 – 2025 – Temporary Administrative Suspension – Mayor Miller reviewed the changes requested at the May 12, 2025 meeting and advised section F was added. Motion to adopt by Kalinock, 2nd by Meade. Responding to concerns from McCarron and Tillman, Mayor Miller and Council member Kalinock advised the ordinance contains safeguards to prevent unethical practices. Kalinock amended his motion to request legal review by the next appointed City Attorney before adoption, 2nd by Meade and carried 4 – 1 with McCarron opposed.

Ordinance 15 – 2025 – Police Protection Standards – Mayor Miller reviewed changes to the ordinance and stated it clarifies the Police Chief can make an exception if he believes there is adequate coverage. Motion to approve by Kalinock, 2nd by Miller. Responding to Council member McCarron and Tillman, Mayor Miller explained administrative officers should not be included when determining the number of patrol officers defined by the adequate facilities ordinance. City Manager Wieprecht suggested a change to section 180-22(A) (11) to state “the patrol equivalent police officers to citizens is not **less** than two officers per every 1,000 residents”. Motion to adopt as amended by Kalinock, 2nd by Miller – carried 4 – 1, with McCarron opposed.

Ordinance 17 – 2025 – Water and Sewer Rates – Mayor Miller advised section one was removed at the request of the Council. Motion to adopt by Kalinock, 2nd by Meade – carried 5 – 0.

City Manager Report:

- City Manager advised the Westview Drive project is progressing as expected. Phase two is in and water is being tested.

New Business:

1. Monthly Financial Report – Motion to accept by Tillman, 2nd by Miller – carried 5 – 0.
2. Accounts Payables – Motion to accept by Kalinock, 2nd by Tillman – carried 5 - 0
3. Ratification of Meadowbrook Section 6 Surety Reduction – City Manager Wieprecht explained when infrastructure is approved by the City, a developer must post a bond. The surety is currently at the two-year mark. A punch list has been provided and satisfied which allows the release of the surety. Motion to ratify by Tillman, 2nd by Meade – carried 5 – 0.

Public comment pertaining to Agenda items:

- There were no comments from the public

Adjournment – Motion to adjourn at 9:04 PM Kalinock, 2nd by Miller – carried 5 – 0.

Respectfully Submitted by: Clara Kalman, City Clerk